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**Central Peace Family and Community Support Services**

**Regular Board Meeting**

**March 8, 2022**

**Council Chambers, MD of Spirit River #133**

**Spirit River, In the Province of Alberta**

***Minutes***

In Attendance:

Chair: Carrie Jackson Village of Rycroft

 Melanie Syvertsen Village of Rycroft

Rhonda Yurchyshyn Town of Spirit River

Jeannine Chambul Town of Spirit River

Christine Potrebenko MD of Spirit River #133

Elaine Garrow MD of Spirit River #133 Council

 Tammy Yaremko Town of Spirit River Council

 Joanne Chelick Village of Rycroft Council

Via ZOOM: Jeanne Yoder MD of Spirit River #133

Administration: Julie Temple Coordinator

1. Welcome. Meeting called to order at 7:04 pm by Chair
2. Approval of:
	1. Agenda
		1. **MOTION 09-22**: Moved by Jeannine Chambul to accept the March 8, 2022 agenda as presented **CARRIED**
	2. Minutes
		1. **MOTION 10-22**: Moved by Melanie Syvertsen to accept the February 8, 2022 minutes as presented. **CARRIED**
	3. Coordinator’s Report
		1. **MOTION 11-22**: Moved by Christine Potrebenko to accept the Coordinator’s report as presented. **CARRIED**
3. Financial Report
	1. **MOTION 12-22:** Moved by Christine Potrebenko to accept the March 8, 2022 financial report as presented. Seconded by Rhonda Yurchyshyn. **CARRIED**
4. Business Arising from the Minutes
	1. Birch Hills County Agreement
		1. **MOTION: 13-22:** Moved by Tammy Yaremko to accept the agreement with Birch Hills County with signatories amendment. Seconded by Jeannine Chambul. Unanimously **CARRIED**
	2. Coordinator Evaluation Follow Up
		1. **MOTION 14-22:** Moved by Tammy Yaremko to go In Camera at 7:58pm. **CARRIED**
		2. **MOTION 15-22:** Moved by Tammy Yaremko to come out of Camera at 8:10pm. **CARRIED**
		3. **MOTION 16-22:** Moved by Carrie Jackson that Coordinator Julie Temple and the Home Support workers receive a 3% raise. Seconded by Jeanne Yoder. **CARRIED**
		4. **MOTION 17-22**: Moved by Elaine Garrow that the Coordinator and Home Support Worker’s 3% raise is retroactive to January 1, 2022. Seconded by Rhonda Yurchyshyn. **CARRIED**
		5. **MOTION 18-22**: Moved by Joanne Chelick that the home support budget be increased to accommodate 1300 hours annually, and the program to be assessed in 6 months. Seconded by Elaine Garrow. **CARRIED**
		6. **MOTION 19-22:** Moved by Jeannine Chambul to increase the budget for the assistant to accommodate up to 47 hours/month. Seconded by Christine Potrebenko. **CARRIED**
		7. **MOTION 20-22:** Moved by Tammy Yaremko to increase the budget for the Coordinators’ hours to accommodate up to 29 hours/week. Seconded by Rhonda Yurchyshyn. **CARRIED**
5. New Business
	1. Community Volunteer Income Tax Program
		1. Julie presented a drafted policy for FCSS to provide this annual program provided by the CRA
		2. **MOTION 21-22:** Moved by Tammy Yaremko to take the policy to Councils for final approval. Seconded by Joanne Chelick. **CARRIED**
	2. Meals on Wheels
		1. Direction given to the Coordinator to thank Amanda and A&B EATS for their long time service to the Meals on Wheels program. It is decided to move the contract to a Rycroft business.
		2. **MOTION 22-22:** Moved by Jeanne Yoder that Central Peace FCSS contract Burnt Offerings to provide meals for Meals on Wheels for a 6 month trial basis. Seconded by Joanne Chelick. **CARRIED**
	3. Seniors Week
		1. Direction: to plan an in-person event for seniors and ask both local pharmacies to support senior’s gifts this year.
6. Correspondence – none at this time
7. Council Updates
8. Village of Rycroft
9. Town of Spirit River
10. MD of Spirit River

Next meeting – Scheduled for April 12, 2022 at 7:00pm in the MD of Spirit River Council Chambers.

 Chair adjourned meeting at 9:03pm.

These minutes approved this day of April 12, 2022:

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FCSS Chair Coordinator